

Release Notes

Medtech32 Australia Medicare Benefit Schedule Update

September 2015



These Instructions contain important information for all Medtech Evolution users and IT Support Personnel. We suggest that these notes are filed safely for future reference

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For further information on this release, or any other queries regarding the **MBS Update (September 2015)**, please contact the **Medtech Helpdesk on 1800 148 165 ▶ Option 1**, or email support@medtechglobal.com.

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Introduction

The MBS Update (01 September 2015) updates any Medicare Benefit Schedule (MBS) Items which have had the following details changed since the last MBS Update:

Newly Included MBS Items

10944 10945 10946 10947 10948 11719 11720 11725 11726 11801 15900 30105 30287
30326 30608 30611 30618 30619 30622 30623 30626 30627 30636 30637 30639 30643
30645 30646 30649 31516 34529 34534 34540 37801 37804 37807 37810 37813 37816
37819 37822 37825 37828 37834 42576 43805 43832 43835 43838 43841 44101 44104
56553 56555

Deleted MBS Items

30612 30616 30617 56552 56554

Description Amended MBS Items

880 11718 11721 11727 18264 30104 30286 30289 30314 30375 30376 30378 30390 30483
30562 30563 30566 30571 30572 30601 30609 30614 30615 30644 30663 30666 31350
31423 31470 34527 34528 34530 37045 37800 37803 37806 37809 37812 37815 37818
37821 37824 37827 37833 42573 43819 43852 43858 43867 43915 43942 43948 43990
43993 43996 43999 44102 44105 44108 44111 44114

Fee Amended MBS Items

Nil

Health Assessment for Aboriginal and Torres Strait Islander People amendment:

Item 715 has been amended to include reference to Aboriginal Health Worker being able to assist General Practitioners in performing this type of health assessment.

SUMMARY OF CHANGES

At the time of writing, the September 2015 changes were summarized on the **Medicare Australia** web site:

<http://www.mbsonline.gov.au/internet/mbsonline/publishing.nsf/Content/News-2015-09-01-latest-news-Sep>

Should you require any assistance, please do not hesitate to contact the **Medtech Helpdesk** on **1800 148 165 ▶ Option 1**, or email support@medtechglobal.com.

IMPORTANT NOTE

The MBS Update DOES NOT update any other base fees or payment levels such as AMA, Other, Private, WorkCover, and Health Funds. You must change these non-MBS fee scales MANUALLY via one of the following options:

Setup ► Accounting ► Services ► Main and/or Payment Levels Tab

Setup ► Accounting ► Payment Levels ► Options Tab ► Fee Calculation Options

HINT: If the update does not automatically Refresh the Service Items, then you MUST manually Refresh the Service Items immediately following the update. Please refer to the Refresh Service Items sections below for more information.

IMPORTANT NOTE

WARNING: It is HIGHLY recommended to employ ONLY qualified system engineers when performing ANY installation and upgrade. The consequences of ruining a database during upgrade could possibly lead to data corruptions, and as a result – data loss and systems downtime.

If in doubt, please consult with your IT technician/service provider, or contact one of the Medtech Channel Partners listed on our web site:

<http://www.medtechglobal.com/au/support-au/channel-partners-au/>

Pre-requisites

Please review the following pre-requisites and ensure they are met prior to running the Update:

- Ensure the person(s) who will be performing the upgrade have **READ THROUGH** the release notes.

IMPORTANT: This document contains valuable information that, if not read, could seriously affect the upgrade progress and/or possible down time of your network.

- Ensure you are ALWAYS logged onto Windows with **ADMINISTRATIVE RIGHTS** when performing ANY installation, update, or maintenance tasks.
- Ensure you have a **COMPLETE** backup of ALL databases located in the MT32\Data directory.

Pre-requisites for Database Backup

Please review the below pre-requisites and ensure they are met prior to backing up the database:

- ✓ The amount of free hard disk space required to perform database backup and maintenance on the Interbase Server should be at least **THREE times the size of ALL databases** you will be working with
- ✓ **ALL Users** have LOGGED OUT of Medtech – including remote users and idle users in Terminal/Citrix sessions
- ✓ **ALL Services** have been STOPPED – e.g. Medtech Services (for ManageMyHealth SMS and Portal), Medtech Data Transfer Service (for RxSQL Clinical Link), IIS Server (for Medtech Clinical Audit Tool), eRx Services, MediSecure Services, etc.
- ✓ **ALL Applications** have been STOPPED – e.g. Medtech CDA Bridge (for NEHTA HI Service, SMD, PCEHR), eClinic SMSC Desktop, Pen Clinical Audit Tool, other Custom/Third-party Applications and Reporting Utilities not supplied by Medtech, etc.
- ✓ **ALL Scheduled Tasks** have been STOPPED – e.g. Message Transfer Utility, Auto Scan from Folder, NPS RADAR Update/Submit, etc.

- ✓ **ALL Backup/Maintenance Tasks** have been STOPPED – e.g. Database File Backup, Interbase Backup/Restore, Interbase Database Sweep, etc.
- Ensure the **LAST** Database you have logged in **LOCALLY** on the Medtech Server is the one you would like this update to run.

Hint: If unsure, simply login to the CORRECT Database from the Medtech Server, then log out and close Medtech before continuing.

Note: Ensure that you repeat the update process on any other Databases that you have.

Briefcasing

- ✓ Ensure ALL Briefcasing Laptops with **OUTSTANDING** Briefcased data are **CHECKED-IN** prior to running the update.

IMPORTANT NOTE FOR BRIEFCASING

Changes from this Update will NOT be applied to the Briefcasing laptops UNTIL a **COMPLETE CHECK-OUT** has been run.

Alternatively, if it is not feasible to run a complete check-out soon, you MUST install this Update separately on EACH Briefcasing laptop by following the same process detailed in the "Installation" section of this Release Notes

Installation

The MBS Update (September 2015) must be run on the Medtech Server machine. The following procedures ONLY need to be run ONCE for EACH practice (or once per database if your practice has multiple databases).

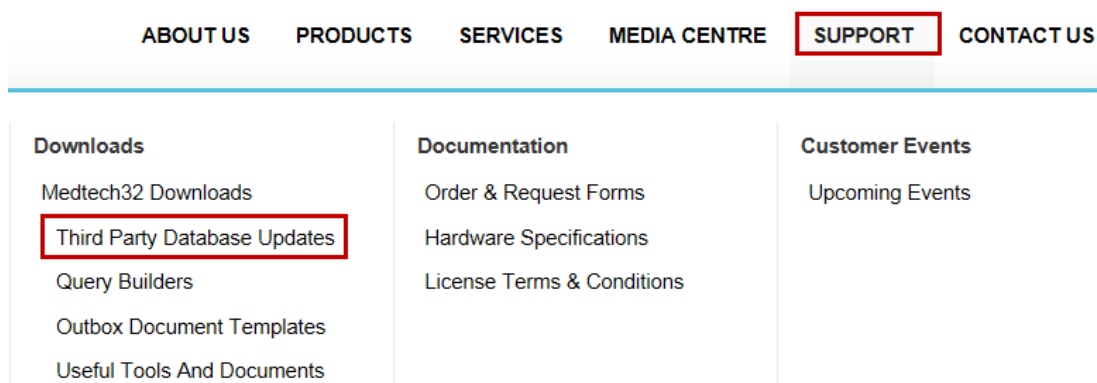
NOTE: If you are uncertain which computer is the Medtech Server, please contact your IT technician or service provider who has performed the Medtech installation and/or upgrade.

1. Please visit our website at <http://www.medtechglobal.com/global/>
2. Select **Region: Australia** from the Region dropdown list on the top right corner of the screen.



The **Australia Home Page** will be displayed.

3. Select from the top menu, **Support ► Medtech32 Downloads ► Third Party Database Updates**. The **Medtech Third Party Database Updates** page will be displayed.



4. Here you will find the **01 September 2015 MBS Update**.
5. Click on the Link **01 September 2015 MBS Update** and download the MBS installer from the **File Attachments** section.

6. If the **File Download Security Warning** dialogue box appears, select the **Run** option.
7. If the **Open File Security Warning** dialogue box appears, select the **Run** option.
8. The Update will then begin to run.

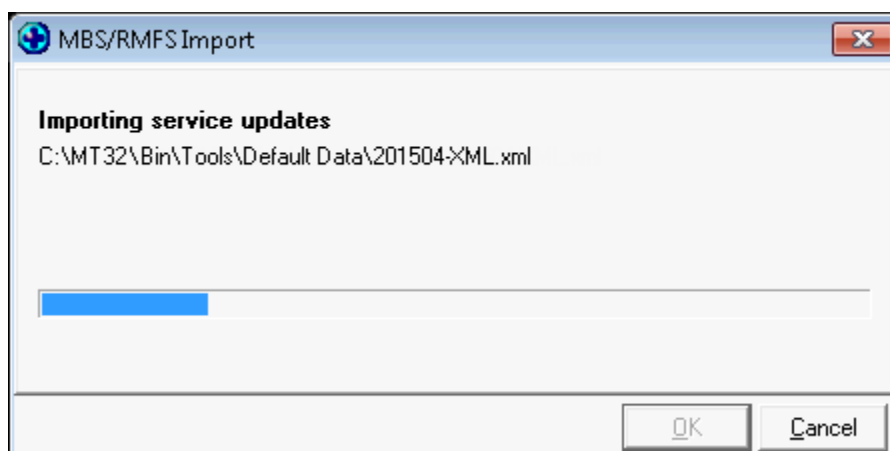


Import Service Items

1. The **Import Services** screen will be displayed. Click on the **Yes** button to continue.



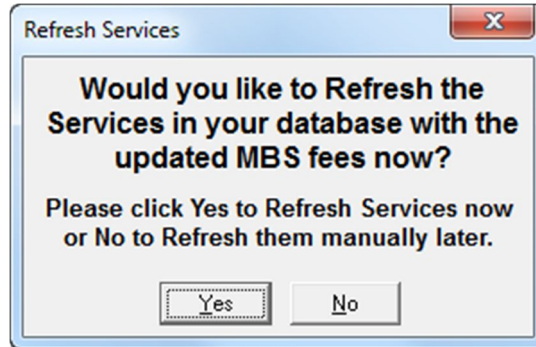
2. The **MBS/RFMS Import** utility will begin to run.



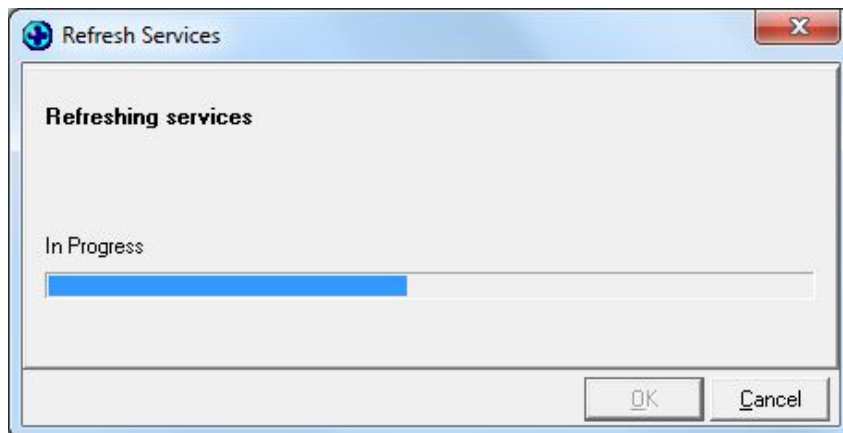
Refresh Service Items

Refresh Service Items during Installation

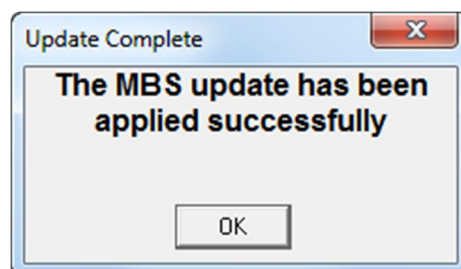
1. The **Refresh Services** screen will be displayed.



2. Click on the **Yes** button to start the Refresh Services utility. The Utility will begin to run as shown in the screenshot below. **Note:** Refer to the **Manual Refresh** section further in this document, if you have clicked on the **No** button accidentally.



3. Once the Update is completed, the Update Complete dialogue box will be displayed. Click on the **OK** button to exit the Update.



HINT: You can print out the updated Item List which will show the new MBS fees for Schedule, 85% (Rebate), and 75% (Hospital) fee scales:

Setup (Main Menu) ▶ Accounting ▶ Services
▶ Service (Main Menu) ▶ Print ▶ Print MBS Information

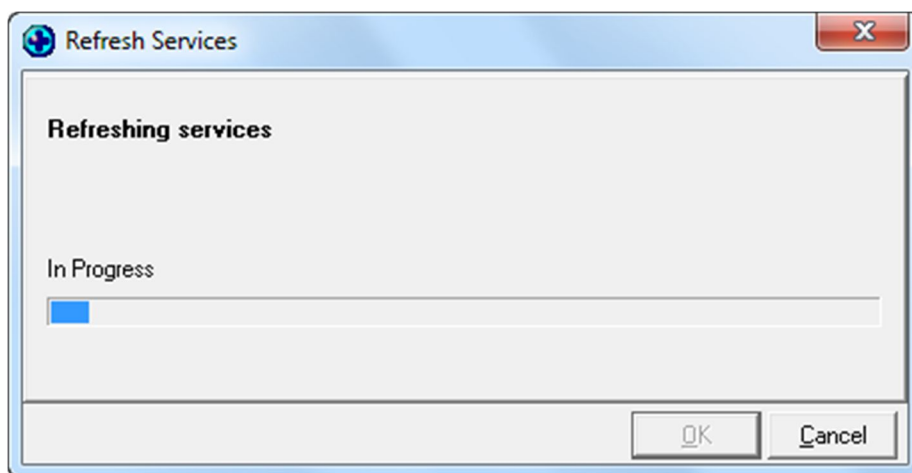
Alternatively, you can check the updated MBS fees for each individual item:

Setup ▶ Accounting ▶ Services ▶ Open Item ▶ Main Tab

Refresh Service Items (Manual Refresh)

If you have accidentally selected **No** in **Step 1** (on **Page 9**) during the installation, you **MUST** manually Refresh the Service Items, in order to UPDATE ALL service items to the new MBS base fees.

1. Ensure you are logged into Medtech as a user with Medtech System Administrator access rights
 I.e. The user **MUST** have the System Administrator option ticked under Setup ▶ Staff ▶ Members ▶ Security Tab.
2. Select from the Main Menu, **Setup ▶ Accounting ▶ Services**.
3. Select **Services ▶ Refresh Service Items**, the Refresh Services utility will begin.



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