



**Medtech32 Australia
Medicare Benefit Schedule Update
(01 April 2015)**

Release Notes



This Release Notes contain important information for all Medtech32 users. Please ensure the Release Notes are circulated amongst all your staff.

We suggest these should be filed safely for future reference.

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MBS Update (April 2015)

For further information on this release, or any other queries regarding the **MBS Update (01 April 2015)**, please contact the **Medtech Helpdesk** on **1800 148 165 ▶ Option 1**, or email support@medtechglobal.com.

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Pre-requisites

Please review the following pre-requisites and ensure they are met prior to running the Update:

- Ensure the person(s) who will be performing the upgrade have **READ THROUGH** the release notes.
- Ensure you are **ALWAYS** logged onto Windows with **ADMINISTRATIVE RIGHTS** when performing **ANY** installation, update, or maintenance tasks.
- Ensure you have a **COMPLETE** backup of **ALL** databases located in the MT32\Data directory.

IMPORTANT: It is recommended to take a full copy of the MT32 Folder as well. **Before** doing any **Copy and Paste** of the MT32 Database Files or the MT32 Folder files, the:

1. **Interbase Server Manager must be STOPPED first**
2. Action the **Copy and Paste** of the MT32 Folder and MT32 Databases
3. **Restart the Interbase Server Manager** once you have successfully copied the files and folder to a different location.

Pre-requisites for Database Backup

Please review the below pre-requisites and ensure they are met prior to backing up the database:

IMPORTANT NOTE: It is sufficient that this update is run after your Daily or Nightly Backup. However, the Backup of your Database process must be able to be **easily restored if this update is interrupted for any reason.** If a Restore of the MT32 Databases is required, then the Daily/Nightly Backup file will be used for the Restore. For additional safety precautions, it is strongly recommended that an alternative backup file is created.

IMPORTANT NOTE: The full Database Maintenance process (Backup and Restore of the database) is not required for this update as this should be part of your normal Database Maintenance schedule. If a Database Maintenance process is chosen as a preference for the Backup method, then be aware that the amount of free hard disk space required to perform database backup and maintenance **on the Interbase Server** should be at least **THREE times the size of ALL databases** you will be working with.

- ✓ **ALL Users** have **LOGGED OUT** of Medtech32 – including remote users and idle users in Terminal/Citrix sessions

- ✓ **ALL Services** have been STOPPED – e.g. Medtech Services (for ManageMyHealth SMS and Portal), Medtech Data Transfer Service (for RxSQL Clinical Link), IIS Server (for Medtech Clinical Audit Tool), eRx Services, MediSecure Services, etc.
- ✓ **ALL Applications** have been STOPPED – e.g. Medtech CDA Bridge (for NEHTA HI Service, SMD, PCEHR), eClinic SMSC Desktop, Pen Clinical Audit Tool, other Custom/Third-party Applications and Reporting Utilities not supplied by Medtech, etc.
- ✓ **ALL Scheduled Tasks** have been STOPPED – e.g. Message Transfer Utility, Auto Scan from Folder, NPS RADAR Update/Submit, etc.
- ✓ **ALL Backup/Maintenance Tasks** have been STOPPED – e.g. Database File Backup, Interbase Backup/Restore, Interbase Database Sweep, etc.
- Ensure the LAST Database you have logged in LOCALLY on the Medtech32 Server is the one you would like this update to run.

Hint: If unsure, simply login to the CORRECT Database from the Medtech32 Server, then log out and close Medtech32 before continuing.

Note: Ensure that you repeat the update process on any other Databases that you have.

Briefcasing

- ✓ Ensure ALL Briefcasing Laptops with OUTSTANDING Briefcased data are CHECKED-IN prior to running the update.

IMPORTANT NOTE FOR BRIEFCASING

Changes from this Update will NOT be applied to the Briefcasing laptops UNTIL a COMPLETE CHECK-OUT has been run.

Alternatively, if it is not feasible to run a complete check-out soon, you MUST install this Update separately on EACH Briefcasing laptop by following the same process detailed in the "Installation" section of this Release Notes

Introduction

The **MBS Update (01 April 2015)** updates any **Medicare Benefit Schedule (MBS)** Items which have the following details changed since the last **MBS Update (January 2015)**:

Newly Included MBS Items

18353 18365 18369 18374

Deleted MBS Items

Nil

Description Amended MBS Items

Nil

Fee Amended MBS Items

Nil

SUMMARY OF CHANGES

At the time of writing, the **MBS April 2015** changes were summarized on the **Medicare Australia** web site:

<http://www.mbsonline.gov.au/internet/mbsonline/publishing.nsf/Content/News-2015-04-01-latest-news-April>

IMPORTANT NOTE

The MBS Update DOES NOT update any other base fees or payment levels such as AMA, Other, Private, Workcover, and Health Funds. You must change these non-MBS fee scales MANUALLY via one of the following options:

- Setup ► Accounting ► Services ► Main and/or Payment Levels Tab
- Setup ► Accounting ► Payment Levels ► Options Tab ► Fee Calculation Options

IMPORTANT NOTE

WARNING: It is HIGHLY recommended to employ ONLY qualified system engineers when performing ANY installation and upgrade. If in doubt, please consult with your IT technician/service provider, or contact one of the Medtech Channel Partners listed on our web site:

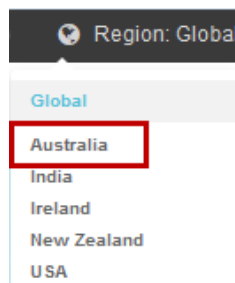
<http://www.medtechglobal.com/au/support-au/channel-partners-au/>

Installation

The **MBS Update (01 April 2015)** must be run on the Medtech32 Server machine. The following procedures **ONLY need to be run ONCE for EACH practice** (or once per database if your practice has multiple databases).

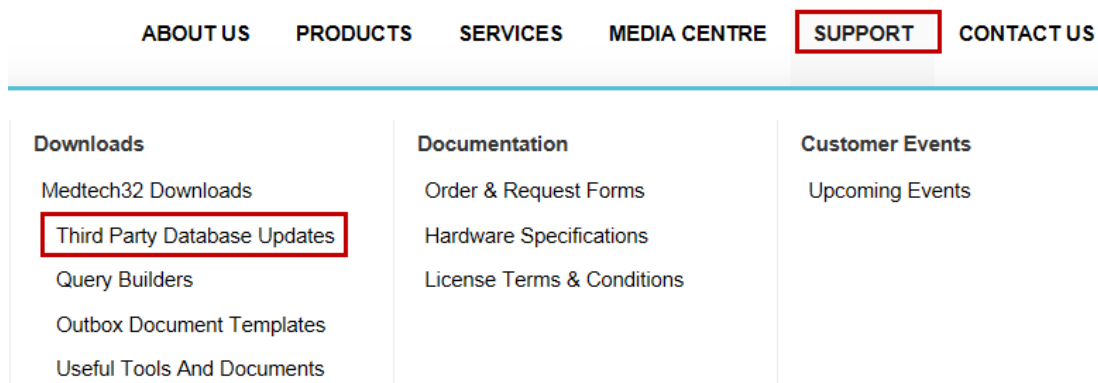
NOTE: If you are uncertain which computer is the Medtech32 Server, please contact your IT technician or service provider who has performed the Medtech32 installation and/or upgrade.

1. Please visit our website at <http://www.medtechglobal.com/global/>.
2. Select **Region: Australia** from the Region dropdown list on the top right corner of the screen.



The Australia Home Page will be displayed.

3. Select from the top menu, **Support ► Medtech32 Downloads ► Third Party Database Updates**. The Medtech32 **Third Party Database Updates** page will be displayed.



4. Here you will find the **01 April 2015 MBS Update**.
5. Click on the Link **01 April 2015 MBS Update** and download the MBS installer from the **File Attachments** section.
6. If the **File Download Security Warning** dialogue box appears, select the **Run** option.

7. If the **Open File Security Warning** dialogue box appears, select the **Run** option.
8. The Update will then begin to run.

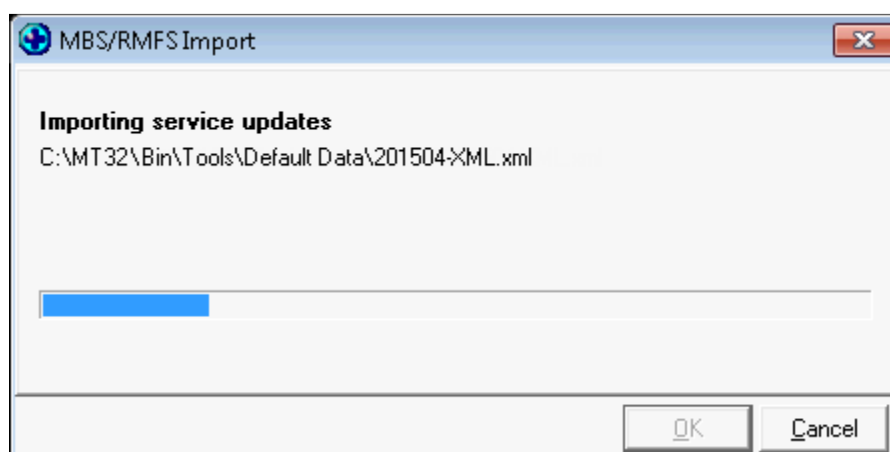


Import Service Items

1. The **Import Services** screen will be displayed. Click on the button **Yes** to continue.



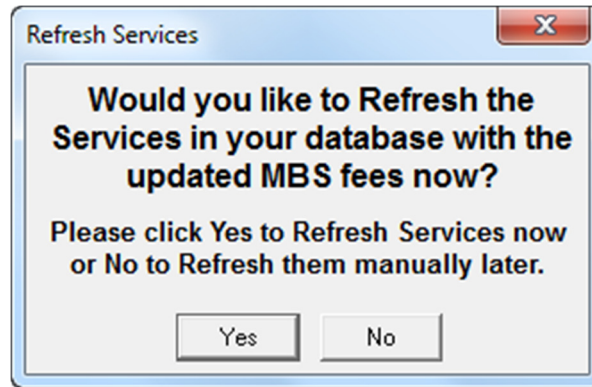
2. The **MBS/RMFS Import** utility will begin to run.



Refresh Service Items

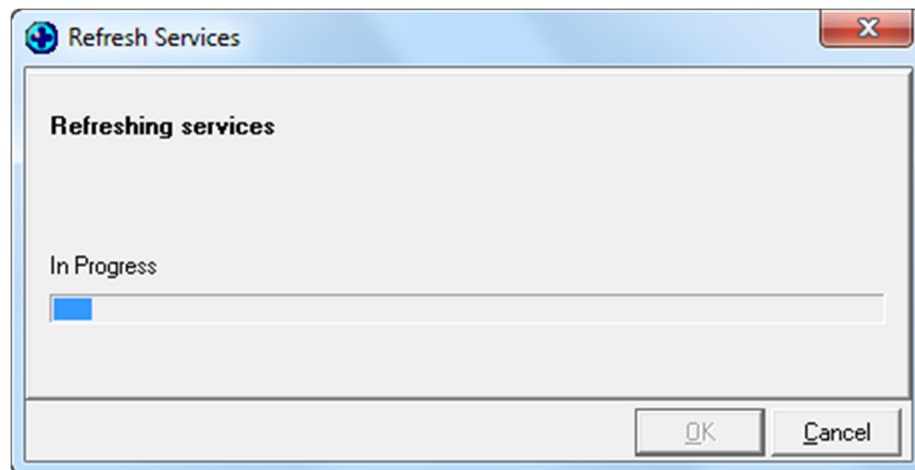
Refresh Service Items during Installation

1. The **Refresh Services** screen will be displayed.

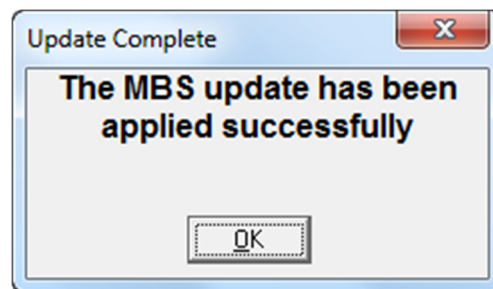


Click on the **Yes** Button as the installation is occurring **AFTER 01 April 2015**, and will start the update of all Service Items to the new MBS base fees.

2. The **Refresh Services** utility will begin to run.



- Once the update is completed, the **Update Complete** dialogue box will be displayed. Click on the **OK** button to exit the screen.



HINT: You can print out the updated Item List which will show the new MBS fees for Schedule, 85% (Rebate), and 75% (Hospital) fee scales:

**Setup (Main Menu) ▶ Accounting ▶ Services
▶ Service (Main Menu) ▶ Print ▶ Print MBS Information**

Likewise you can check the updated MBS fees for each individual item:

Setup ▶ Accounting ▶ Services ▶ Open Item ▶ Main Tab

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