

Medtech32

Version 19.4 Build 2990 Update

Release Notes

Summary of Version 19.4 Changes

This update contains the following items:

1. 1st October 2010 Subsidy Adjustments
2. Konnect Suremed Inbox Subject Heading Resolution
3. Update to the Clinical Event Export Utility for Mapping Smoking Terms

Please note that this update may take considerably longer to install compared to other Medtech32 updates due to the large volume of SQL's being run on the database.

Those practices with a large number of financial transactions in the database will be most affected by this.



IMPORTANT NOTE

Medtech recommends that all Medtech upgrades and database back-up and restore processes are performed by a Medtech Certified Technician or your Practice Technician. For a list of Medtech Certified technicians please visit the Medtech Global Website: www.medtechglobal.com.

These Release Notes contain important information for all Medtech Users. Please ensure that they are circulated amongst all your staff. We suggest that these notes are filed safely for future reference.

Table of Contents

Installation Prerequisites	2
Version 19.4 Build 2990 Update Installation	3
Version 19.4 Build 2990 Update Details	4
Subsidy Adjustment Update	4
Flat Rate and Hourly Rate – Subsidy change	4
Checking Subsidies Rates	5
Manual Claims Adjustments may be Required	6
Clinical Event Utility	8
Utilities – LinkTech – PHO Clinical Event	8
Smoking Status	8
Konnect Suremed Inbox Subject Heading	14

Installation Prerequisites

Please review the following prerequisites and ensure they are met prior to installation;

IMPORTANT: This documentation contains valuable information that, if not read, could seriously affect the upgrade progress and/or possible down time of your network.

1. Your practice **MUST** be on **Medtech32 Version 19.2 (Build 2975) or above**. If you **ARE NOT** on Medtech32 Version 19.2 or above, please **DO NOT** continue.
2. Ensure **ALL** users (including remote users) have logged out of Medtech32 and **ALL** scheduled utilities, backup or maintenance tasks that require access to the databases have been stopped.
3. Please ensure the Medtech32 Scheduler, NIR Directory Monitoring Utility, ACC Directory Monitor, Clinical Audit Tool Action Monitor and ManageMyHealth Online Appointments Manager are shut down prior to running the update.
4. Ensure the person(s) who will be performing the upgrade have read through all of the release documentation and installation instructions.
5. Ensure you are logged onto Windows with Administrative rights when performing **ANY** installation, update, or maintenance tasks.
6. This update **MUST** be run on the Medtech32 Server and all users must be logged out of Medtech32.
7. This update must also be run on any laptop that is used for Briefcasing.

Version 19.4 Build 2990 Update Installation

1. Ensure that you are running **Version 19.2 (Build 2975)** or above of Medtech32. This can be checked by logging into Medtech32 and selecting **Help ► About Medtech32** (see pre requisites above).
2. Visit our website at www.medtechglobal.com.
3. Select “New Zealand” in the region drop down (top right hand side of the window).
4. Select menu, **Medtech Online ► Medtech32 ► Downloads**. The New Zealand Medtech32 Updates page will be displayed.
5. Here you will find the **Version 19.4 Build 2990 Update**.
6. In the **File Download Security Warning** dialogue box, select **Run**.
7. In the **Open File Security Warning Dialogue** box, select **Run** option.
8. The installation screen will appear.



9. The installation process will begin.
10. Once the update is completed, the following message will be displayed.



Version 19.4 Build 2990 Update Details

Subsidy Adjustment Update

This will ensure the following:

1. All subsidy codes and rates are correct.
2. Change to ACC flat rates and hourly rates.
3. Change any claims both in the claims preview and finalised claims from the old GST rate to the new GST rate that were invoiced from 1st October 2010 (i.e. where invoices were entered from 1st October prior to the Medtech32 GST updates being applied). This will assist those practices who have yet to upgrade their systems with the new subsidy GST rates, and as part of this update, all finalised and un-finalised claims will have the new GST rate applied

Configuration Requirement - Important Note: A GMS Adjustment may be required to be completed on some ACC codes based on the change in the subsidies.

The GMS Adjustment can be performed in the usual manner after the update has been run.

ACC codes that may possibly require GMS adjustment could include GP ACC Consultation (CACC), ACC Follow Up Consultation, and GP/Nurse (AGPN).

Should you require assistance to make changes to your GMS Adjustment please contact the Medtech Support Desk.

Flat Rate and Hourly Rate – Subsidy change

Following discussions with ACC, there are some subsidy codes where the provider determines if they invoice ACC at the Flat rate versus the Hourly rate. This update will alter all of the Flat Fee and Hourly Rate subsidies for ACC to their correct values.

If you invoice ACC for a flat fee or hourly rate you will need to manually check each of the below codes to ensure they are now set to the correct \$ value after the upgrade.

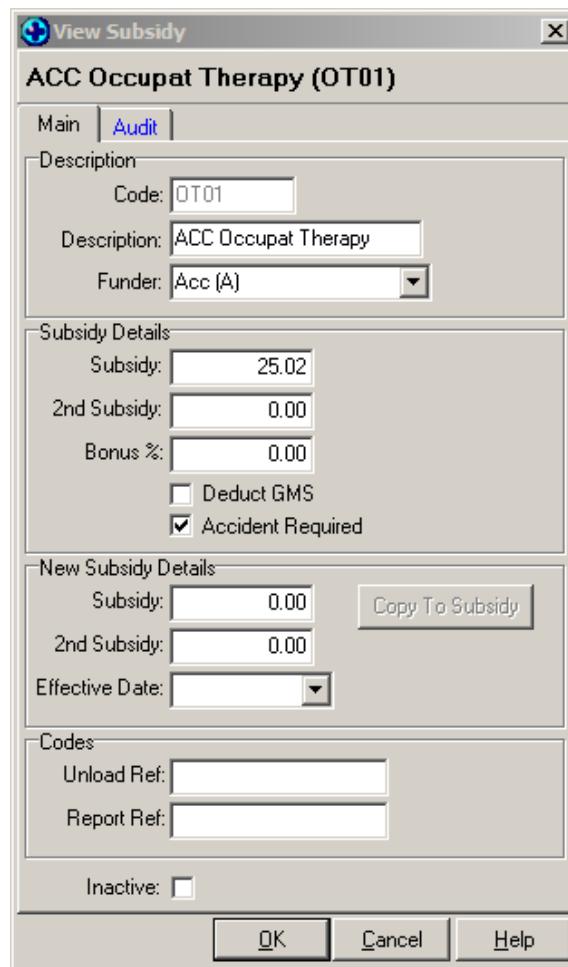
The below list are the codes that have both hourly rate or flat rate.

Contract Type	Contract Class	Item Code	Item Description	Flat Rate (GST Inc.)	Hourly Rate (GST Inc.)
Contract	Podiatry	PD10	Podiatry-Clinical Assessmt & Treatmt : Conds of Lower Limb/Foot	\$25.02	\$1.05
Regulation	Specified Treatment Provider	OT01	Occupational Therapy	\$25.02	\$1.05
Regulation	Specified Treatment Provider	OST1	Osteopathy	\$25.02	\$1.05
Regulation	Specified Treatment Provider	ACU1	Acupuncture	\$25.02	\$1.05
Regulation	Specified Treatment Provider	PHY3	Physiotherapy	\$25.02	\$1.05
Regulation	Specified Treatment Provider	POD1	Podiatry	\$25.02	\$1.05
Regulation	Specified Treatment Provider	CH01	Chiropractic	\$25.02	\$1.05
Regulation	Specified Treatment Provider	ST01	Speech Therapy	\$25.02	\$1.05

If you invoiced patients from 1st October with ACC subsidies and the flat rate appeared and you usually invoice at the hourly rate, please contact our support service via email on support@medtechglobal.com. By return email, you will be provided with an SQL that once run will provide you with the list of these patients. As the SQL is extensive we are unable to provide this information to you by fax.

Checking Subsidies Rates

1. Go to Setup ▶ Accounting ▶ Subsidy
2. Double Click on the relevant Subsidy code and open the View Subsidy Screen



The screenshot shows a software window titled "View Subsidy" with a sub-header "ACC Occupat Therapy (OT01)". The window has two tabs: "Main" and "Audit". The "Main" tab is active. The form is divided into several sections:

- Description:** Code: OT01, Description: ACC Occupat Therapy, Funder: Acc (A) (dropdown menu).
- Subsidy Details:** Subsidy: 25.02, 2nd Subsidy: 0.00, Bonus %: 0.00. There are two checkboxes: "Deduct GMS" (unchecked) and "Accident Required" (checked).
- New Subsidy Details:** Subsidy: 0.00, 2nd Subsidy: 0.00, Effective Date: (dropdown menu). A "Copy To Subsidy" button is located to the right of the Subsidy field.
- Codes:** Unload Ref: (text field), Report Ref: (text field).
- Inactive:** (checkbox, currently unchecked).

At the bottom of the window are three buttons: "OK", "Cancel", and "Help".

3. Check the Subsidy amount to ensure that it is correct based on your ACC invoicing method.

Manual Claims Adjustments may be Required

This update will automatically make changes to invoices/claims in both the claims preview and finalised claims that were invoiced at the old GST rate and increase these to the new GST rate. This will have occurred where invoices were entered from 1st October prior to the Medtech32 GST updates being applied.

It is best practice to review your claims in the claims preview prior to finalising your claims

Q. What should I do to ensure my claims are correct from 1st October 2010.

A. As this update will ensure all subsidies and any claims will have the correct GST rate, we recommend you review **ALL** your **claims** to a) ensure the subsidy codes are correct in the claim and b) the \$ value is correct.

To do this and also make any manual adjustments to un-finalised claims please follow the instructions below

1. Go to Module ▶ Claims ▶ Preview
2. Select the relevant Funder in the Funder drop down

3. Your Claims preview window will open

Seen	NHI	Patient	Age	Service	Subsidy	Qty	Amount	Ser	Inc	F	Cap
2 Mar 2007	BAB2345	SALES Charlotte (130259)	50y	Initial Consult A (FT01)	FT01	1	47.26	SFE	SFE	A	
6 Oct 2010	BAB2349	SMITH Arnie (3263)	33y	Consultation (C)	SF4	1	254.17	BETA	BETA	A	
7 Oct 2010	BAB2349	SMITH Arnie (3263)	33y	ACC Consultation (CACC)	CACCA3	1	33.53	BETA	BETA	A	
7 Oct 2010	BAB2349	SMITH Arnie (3263)	33y	Nail Wedge (MM4)	MM4	1	102.91	BETA	BETA	A	
7 Oct 2010	BAB2345	SALES Charlotte (130259)	50y	ACC Consultation (CACC)	CACCA3	1	33.53	BETA	BETA	A	
7 Oct 2010	BAB2345	SALES Charlotte (130259)	50y	# Finger/Toe (MF1)	MF1	1	39.65	BETA	BETA	A	

4. Select the claim you wish to alter
5. Alter either the Subsidy code or the amount as required by clicking into the area and make the adjustment

Modify Invoice

Main | Resolution | Audit

Header

A/c Holder: SALES Charlotte (130259) ... Provider: Barry Beta (BETA) ▾

Patient: SALES Charlotte (130259) ... Income: Barry Beta (BETA) ▾

Date: 07 Oct 2010 Ref No: 29719263

Invoice

Amount: 24.27

Descr: ACC Consultation Annotate... Hold: 07 Oct 2010 ▾

Services

Service	Qty	Amount	Subs	Amount	Cap
ACC Consultation (CACC)	1	24.27	A CACCA3	33.53	<input type="checkbox"/>
# Finger/Toe (MF1)	1	0.00	A MF1	39.65	<input type="checkbox"/>

Annotation... >

Accident: T667709 - 23 Apr 1998 - fell ... When Seen: 07 Oct 10

Delete:

Q. Do I need to resend my finalised claims to either ACC or Ministry of Health?

A. Ministry of Health have advised claims with the incorrect GST rate do not need to be resubmitted.

B. ACC has advised claims with the incorrect GST rate will need to be resubmitted.

Clinical Event Utility

NB: Where you have already sent your Clinical Event Export data through to your PHO or they have assisted you with the mapping. Please **DO NOT** make any changes or resend your data unless instructed by your PHO.

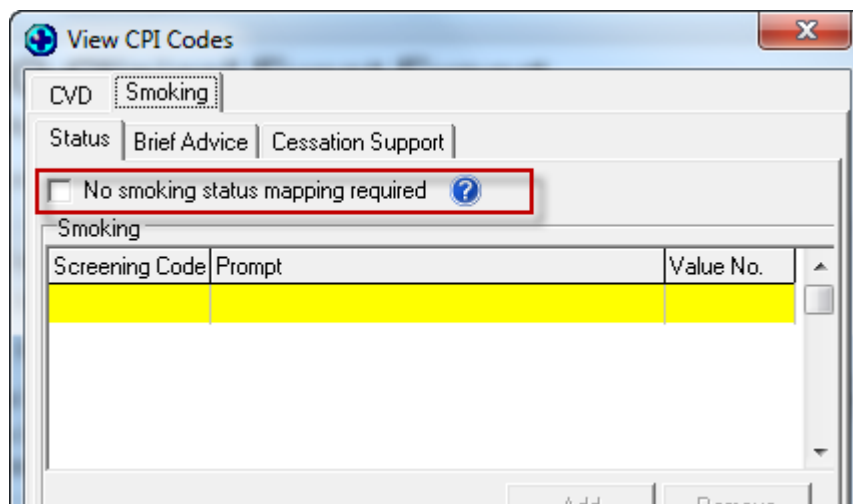
Utilities – LinkTech – PHO Clinical Event

Smoking Status

The clinical event utility has been updated to provide an option to tick which will disable the need to do the screening and read code mapping in the smoking status screen.

A new tick box has been added called “No Smoking Status Mapping Required”

This is not ticked by default and **MUST** only be ticked if you have **NEVER** recorded smoking status via a screening code/ screening template. Once ticked this setting will remain for all future sending of the clinical event export.



Further explanation has been provided by way of an information box. This can be accessed by clicking on the '?' icon at the end of the tick box option.

Important Note: When the ‘No Smoking Status Mapping Required’ checkbox is ticked it will disable the window and allow you to send your Clinical Performance Export. It will not remove any information previously mapped in this screen

Important Note: Read codes used for Smoking Status, Brief Advice and Cessation Support will automatically be included in the Clinic Event Export.

Q. What option should I chose?

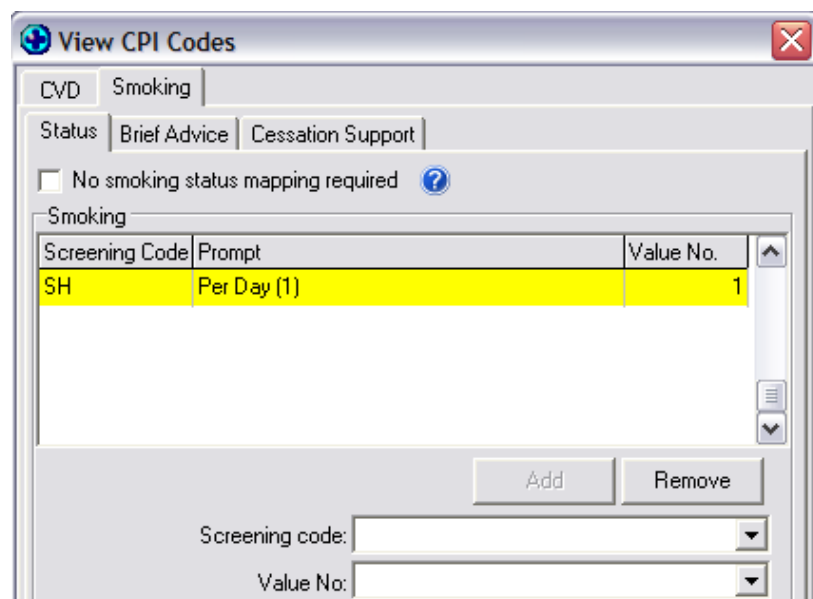
Option 1: If you **have never** recorded patients smoking status information via a **screening code/template** and only ever via read codes the new tick box can be selected. Please note that if you tick this box, no smoking status data entered in a screening code/template will be sent in the clinical event export to your PHO.

Option 2: If you **have** in the past recorded patients smoking status information via a **screening code/template** and or still record smoking status in this manner. Before commencing the following steps, you must know which template and the associated codes to map in this field. You may need to contact your PHO for this information.

Important Note: This must be done for each Screening Code used to record patients Smoking Status.

Mapping Instructions

1. Click on the Smoking tab at the top of the screen, the Smoking Indicator mapping screens will be displayed.
2. In the screening code field – select the screening code you are using for Smoking Status.
3. In the Value number select the outcome, this cannot be an outcome of zero
4. Click on the Add button



View CPI Codes

CVD | Smoking

Status | Brief Advice | Cessation Support

No smoking status mapping required ?

Smoking

Screening Code	Prompt	Value No.
SH	Per Day (1)	1

Add Remove

Screening code:

Value No:

- Next go to the field value in the 'Field Value To Read Code Mapping' and select the field value or enter manually. If the screening code has been linked to a read code in the setup of the screening term, you will be able to select the linked field value and the read code will automatically populate.

Field Value To Read Code Mapping

Field Value	Read Code

Add Remove

Field Value:

Read Code:

- Click on Add

View CPI Codes

CVD Smoking

Status Brief Advice Cessation Support

No smoking status mapping required ?

Smoking

Screening Code	Prompt	Value No.
SH	Per Day (1)	1

Add Remove

Screening code:

Value No:

Field Value To Read Code Mapping

Field Value	Read Code
smoker	Current smoker (137R.00)

Add Remove

Field Value:

Read Code:

OK Cancel Help

Where there is no read code linked to the screening term type in 'Smoker' in the read code window, Click on the 3 dots or use the tab key and Select the read code – Current Smoker (137R.00)

Field Value To ReadCode Mapping

Field Value	Read Code

Add Remove

Field Value:

Read Code: smoker

- Read Term
- Smoker - amount smoked (137.11)
 - Cigarette smoker (137P.00)
 - Current smoker (137R.00)
 - Ex smoker (137S.00)
 - Smoker in the family (13WF.11)

Field Value To ReadCode Mapping

Field Value	Read Code

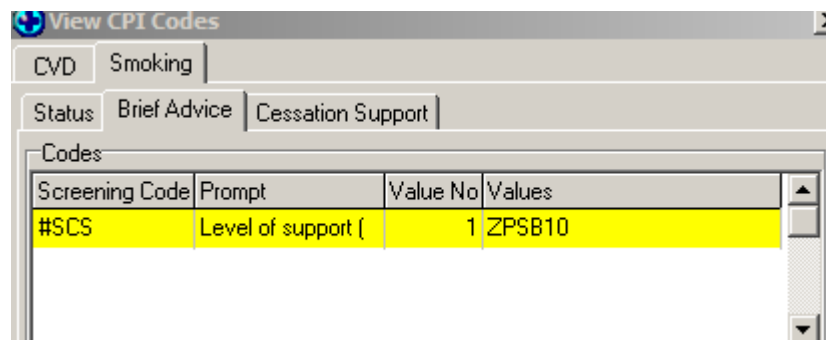
Add Remove

Field Value:

Read Code: Current smoker (137R.00)

Brief Advice and Cessation Support screens

The Brief Advice and Cessation Support screens have defaulted to the #SCS screening template that Medtech provided in June 2010.



Screening Code	Prompt	Value No	Values
#SCS	Level of support (1	ZPSB10

Q. Do I need to do any mapping in this screen?

A. If you are using the #SCS screening template provided by Medtech to enter brief advise and cessation support information, you **do not need** to make any changes to this screen

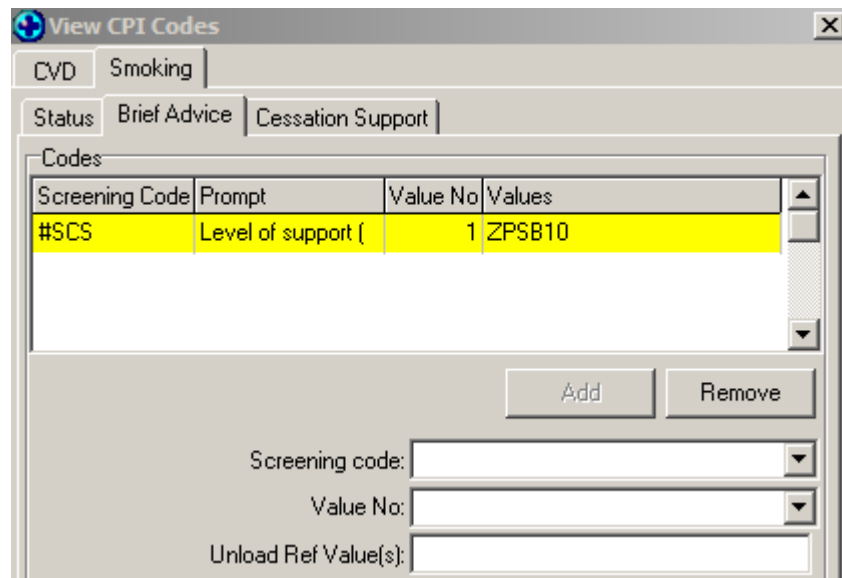
B. If you are using a screening template or an advanced form that you or your PHO has provided and can confirm that this is mapped back to the correct read codes, you do not need to make any changes to this screen

C. If you are using a screening template or an advanced form for brief advice and cessation support that has not been mapped to the following read codes, or these codes have been entered as unload references **you will need to ensure both the brief advice and cessation support screens are mapped correctly**

- ZPSB10 - Brief smoking cessation advice was given
- ZPSC10 - Referral to smoking cessation support
- ZPSC20 - Prescribed smoking cessation medication
- ZPSC30 - Provided smoking cessation behavioural support
- ZPSC90 - Patient refused smoking cessation support

D. How do I map the Brief advice and Cessation Support Screens?

1. Click on the Brief Advice tab, the following screen will be displayed.



- a. Select the relevant Screening Code from the drop down list
- b. Select the Value No. associated with the specific field in the Screening Term that is used to capture the Brief Advice indicator
- c. The Unload Ref relevant to the Value selected needs to be entered into the Unload Ref Value field. The unload ref should match the required DHBNZ specified values as listed above
- d. Click on the Add button to add the Screening Code configuration.

Click on OK to save changes to the Smoking Indicator configurations.

Once you have completed the mapping in this utility you are now able to send your clinical event data to you PHO.

Please note you only have to do this mapping once. It does not need to be redone each time you send your Clinical event data, unless at any point your change your method of recording

Konnect Suremed Inbox Subject Heading

The Konnect Suremed request Inbox subject line in some instances was displaying incorrectly. This issue has been resolved.

For further information on these new features, or any other queries regarding the Subsidy Increase Update, please contact Medtech Support on 0800 2 MEDTECH (633 832) - Option 1 or send us a fax, toll free on 0800 MEDTECH (633 832) or email: nzsupport@medtechglobal.com.