



**Medtech32
Version 18.15 Build 2654
Special Authority Update
Release Notes**



These Release Notes contain important information for all Medtech32 Users. Please ensure that they are circulated amongst all your staff. We suggest that these notes are filed safely for future reference.

Table of Contents

For further information on these new features, or any other queries regarding the Version 18.15 Build 2654 Special Authority Update, please contact Medtech Support on 09 358 0116 (Option 1) or send us a fax, toll free on 0800 MEDTECH (633 832) or email: nzsupport@medtechglobal.com.

Introduction	3
Pre-requisites	3
Medtech32 Update Installation	4
Medtech 32 Special Authority Fix.....	5

Introduction

This update resolves the issues experienced by Medtech practices when trying to submit Special Authority Requests due to the increase in Special Authority numbers from 8 to 9 digits.

Pre-requisites

Please review the following pre-requisites and ensure they are met prior to installation:

- ▶ Your practice MUST be on Medtech32 Version 18.15. If you ARE NOT on Medtech32 Version 18.15, please DO NOT continue.

- ▶ Ensure the person(s) who will be performing the upgrade has read through the fax notification and these release notes.

IMPORTANT: This document contains valuable information that, if not read, could seriously affect the upgrade progress and/or possible down time of your network.

- ▶ Ensure you are ALWAYS logged onto Windows with administrative rights when performing ANY installation, update, or maintenance tasks.
- ▶ This update MUST be run on the Medtech32 Server with all users logged out of Medtech.
- ▶ Any laptop used for Briefcasing **MUST BE** checked in before running the update.
- ▶ This update must also be run on any laptop that is used for Briefcasing.
- ▶ Please ensure the Medtech32 Scheduler, NIR Directory Monitoring Utility, ACC Generic Directory Monitor and ManageMyHealth Online Appointment Manager is shut down prior to running the update.

IMPORTANT NOTE

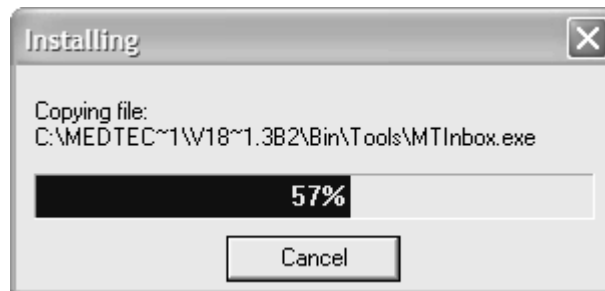
Medtech recommends that all Medtech Upgrades and Database Back Up and Restore processes should be performed by a Medtech Certified technician or your Practice technician. For a list of Medtech Certified technicians please visit the Medtech Global Website www.medtechglobal.com for further information.

Medtech32 Update Installation

1. Ensure that you are running Version 18.15 of Medtech32. This can be checked by logging into Medtech32 and selecting **Help ► About Medtech32** (see pre requisites above).
2. Visit our website at www.medtechglobal.com.
3. Select "New Zealand" in region drop down (Top right hand side of the window)
4. Select menu, **medtech online ► medtech32 ► downloads**. The New Zealand Medtech32 Updates page will be displayed.
5. Here you will find the **Version 18.15 Build 2654 Special Authority Update**.
6. In the **File Download Security Warning** dialogue box, select **Run**.
7. In the **Open File Security Warning Dialogue** box, select **Run** option.
8. The update installation screen will appear.



9. Update will continue.



10. Once installation has completed, the following message will appear.



Medtech 32 Special Authority Fix

Medtech practices were experiencing issues when receiving an electronic Special Authority response message. This was due to an increase in Special Authority numbers from 8 to 9 digits.

Medtech32 has been modified to accommodate this change and the issue has been resolved in this update.

The Special Authority numbers received since the increase from 8 to 9 digits will now display correctly in the prescriptions after running this update. Therefore there is no requirement to resubmit any Special Authority forms generated in this time period.

Should you have any questions with regard to the information contained in these Release Notes please don't hesitate to contact:
Medtech Helpdesk on **09 358 0116 (Option 1)**.