

# Medtech32 Advanced Forms License Renewal

## Release Notes



### **IMPORTANT NOTE**

Medtech recommends that all Medtech upgrades and database back-up and restore processes are performed by a Medtech Certified Technician or your Practice Technician. For a list of Medtech Certified technicians please visit the Medtech Global Website: [www.medtechglobal.com](http://www.medtechglobal.com).

*These Release Notes contain important information for all Medtech Users. Please ensure that they are circulated amongst all your staff. We suggest that these notes are filed safely for future reference.*

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For further information on these new features, or any other queries regarding the Advanced Forms License Renewal Update, please contact Medtech Support on 0800 2 MEDTECH (633 832) - Option 1 or send us a fax, toll free on 0800 MEDTECH (633 832) or email: [nzsupport@medtechglobal.com](mailto:nzsupport@medtechglobal.com).

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## Installation Prerequisites

Please review the following prerequisites and ensure they are met prior to installation;

1. Your practice **MUST** be on **Medtech32 Version 18.0** or above. If you **ARE NOT** on Medtech32 Version 18.0, please **DO NOT** continue.
2. Ensure the person(s) who will be performing the upgrade have read through all of the release documentation and installation instructions.

**IMPORTANT:** This documentation contains valuable information that, if not read, could seriously affect the upgrade progress and/or possible down time of your network.

3. Ensure you are logged onto Windows with Administrative rights when performing **ANY** installation, update, or maintenance tasks.
4. This update **MUST** be run on the Medtech32 Server and users can be logged into the application when the update is run.
5. This update must also be run on any laptop that is used for Briefcasing.

# Advanced Forms License Renewal

## Update Installation

1. Ensure that you are running **Version 18.0 or higher** of Medtech32. This can be checked by logging into Medtech32 and selecting **Help ► About Medtech32** (see pre requisites above).
2. Visit our website at [www.medtechglobal.com](http://www.medtechglobal.com).
3. Select “New Zealand” in the region drop down (top right hand side of the window)
4. Select menu, **Medtech Online ► Medtech32 ► Downloads**. The New Zealand Medtech32 Updates page will be displayed.
5. Here you will find the **Advanced Forms License Renewal Update**
6. In the **File Download Security Warning** dialogue box, select **Run**.
7. In the **Open File Security Warning Dialogue** box, select **Run** option.
8. The installation screen will appear.



9. The installation process will begin.
10. Once the update is completed, the following message will be displayed.



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## Update Details

### Advanced Forms Expiry Date Renewal

The Advanced Forms Expiry Date in the Medtech32 Registration screen has been renewed to 30 September 2011.

If you have any questions regarding the information contained in these Release Notes please contact:

Medtech Helpdesk on **0800 2 MEDTECH (633 832) - Option 1**