

TRAINING REQUEST FORM

Please use this form if you would like us to come to your workplace and provide training services.

Contact Details:

Name of Person completing form: _____

Practice (if applicable): _____

Phone: _____

Fax: _____ Email: _____

Number of Staff Requiring Training:

Front Desk _____ Nurses _____ Doctors _____ Practice Managers _____

Please specify the areas of training you require:

Please specify preferred dates:

First Date: _____ Second Date: _____

Charges are as follows:

- Full Day rate - \$1400 + GST - (Hours 8:30am – 5:00pm which includes one hour for lunch)
- Half Day rate - \$750 + GST
- Hourly rate - \$250 + GST - (minimum 2 hours - Auckland only)
- After Hours rate - \$350 per hour + GST - (minimum 2 hours)
- Documentation Rate - \$160 per hour + GST

Please Note - Travel costs will be additional to all the above rates (accommodation costs additional where applicable) .

NEW – Internet Training utilising software “GO TO” MEETING

- Hourly rate - \$160 + GST - (suitable to train one or two people)

Please sign this form as authorisation to purchase the Practice Manager training session email or fax to:

Email: trainingnz@medtechglobal.com or **Fax:** 0800 633 832

Signature: _____

Our Training Team will send you confirmation of your booking dates and times.

If you have further queries regarding the scheduling of your training, please contact our Training Team on:
Philippa Little (09) 356 7783 or Anya Rudykh (09) 356 7743 or Charles Hostetler (09) 356 7740