Medtech32 Australia
Version 7.3.0 Build 2686 Update

Release Notes

These Release Notes contain important information for all Medtech32 users.
Please ensure that they are circulated amongst all your staff.
We suggest these should be filed safely for future reference.

Level 5, 150 Albert Road, South Melbourne, 3205.
T 1800 148 165 **F** 03 9690 8010 **E** ausupport@medtechglobal.com
W www.medtechglobal.com

Table of Contents

For further information on this release, or any other queries regarding Medtech32 Version 7.3.0 Build 2686 Update, please contact the Medtech Helpdesk on 1800 148 165, or email ausupport@Medtechglobal.com.

Prerequisites

Please review the following pre-requisites and ensure they are met prior to running the Update:

- Ensure the minimum version and build requirements are met.

  IMPORTANT NOTE

  Your practice MUST be on Medtech32 VERSION 7.2.0 BUILD 2667 OR ABOVE to install this Update. If you ARE NOT currently on this version or higher, please DO NOT continue.

  This can be checked by logging into Medtech32 and selecting *Help* ► *About Medtech32*.

- Ensure the person(s) who will be performing the upgrade have **READ THROUGH** this release notes.

  IMPORTANT: This document contains valuable information that, if not read, could seriously affect the upgrade process and/or possible down time of your network.

- Ensure you are ALWAYS logged onto Windows with **ADMINISTRATIVE RIGHTS** when performing ANY installation, update or maintenance tasks.

- Ensure ALL Briefcasing laptops with **OUTSTANDING** Briefcased data are **CHECKED-IN** prior to running the update.

- Ensure a **SUCCESSFUL** Database Maintenance has been performed on ALL databases.

- Ensure you have a **COMPLETE** backup of ALL databases located in the MT32\Data directory.

- Ensure ALL users (including remote users) have **LOGGED OUT** of Medtech32 and ALL scheduled utilities, backup or maintenance tasks that require access to the databases have been **STOPPED**.

  NOTE: This also applies to the Clinical Auditing Tool. The CAT Action Monitor MUST be stopped on ALL computers by right clicking on the CAT Action Monitor icon in the Windows System Tray, then left clicking on the **Exit** option.

Introduction

This release notes provide an overview on how to install the Medtech32 Version 7.3.0 Build 2686 Update, and what changes and enhancements are included in the Upgrade.

NOTE: Please ONLY run the Upgrade when your site is not required to be up and running in a short amount of time. It is recommended to run the Upgrade afterhours or on the weekend where you would have ADEQUATE TIME to complete the Upgrade.

NOTE: The amount of time required to run the Upgrade is dependent on the specification of your server and the size of ALL databases.

IMPORTANT NOTE

WARNING: It is HIGHLY recommended to employ ONLY qualified system engineers when performing ANY installation and upgrade. The consequences of ruining a database during upgrade could possibly lead to data corruptions, and as a result – data loss and systems downtime.

If in doubt, please consult with your IT technician/service provider, or contact one of the Medtech Channel Partners listed on our web site: http://www.medtechglobal.com/aus/medtech-online-au/support-3.html

IMPORTANT NOTE FOR BRIECASING

ALL Briefcasing laptops MUST ALWAYS be on the SAME VERSION AND BUILD as the "main" Medtech32 Server. Otherwise data corruptions and thus data loss might occur during check-ins and check-outs.

You MUST install this Update separately on EACH Briefcasing laptop by following the same instructions in the "Installation" section below.

IMPORTANT: Once you have SUCCESSFULLY updated the Briefcasing laptops to the SAME version and build as the Medtech32 Server, you MUST then perform a **COMPLETE CHECK-OUT** on EACH Briefcasing laptop.

Installation

The Medtech32 Version 7.3.0 Build 2686 Update must be run on the Medtech32 Server machine. The following procedures ONLY need to be run ONCE for EACH practice (or once per server if your practice has multiple servers).

NOTE: If you are uncertain which computer is the Medtech32 Server, please contact your IT technician or service provider who has performed the Medtech32 installation and/or upgrade.

1. Please visit our website at www.medtechglobal.com.

2. Select **Region: Australia** from the Region dropdown list on the top right corner of the screen.

The Australia Home Page will be displayed.

3. Select from the Top Menu, **medtech online ► medtech32 ► downloads.** The Australia Medtech32 Downloads page will be displayed.

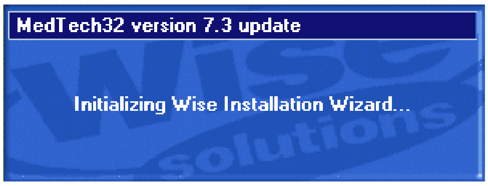
4. Here you will find the **Version 7.3.0 Build 2686 Update**.

5. Click on the Link **Version 7.3.0 Build 2686 Update**.

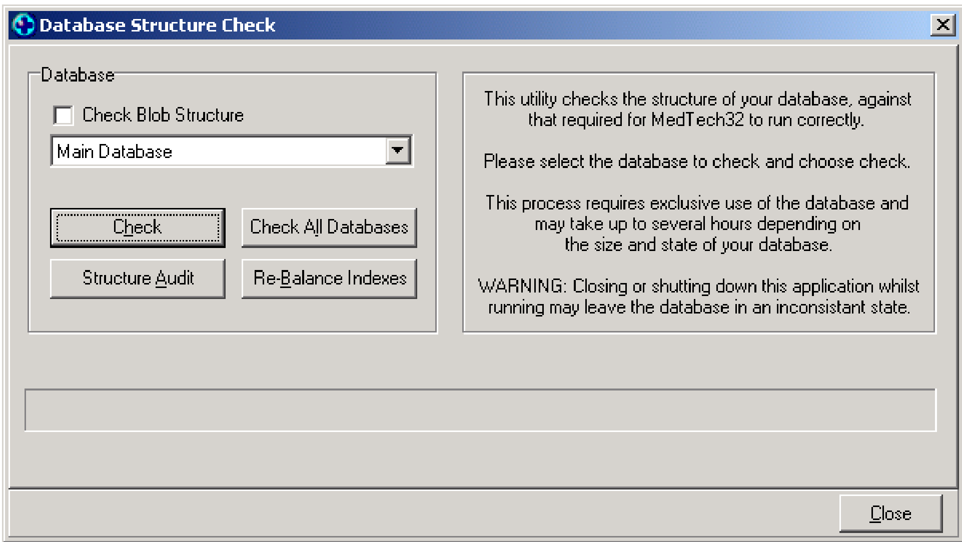
6. If the File Download Security Warning dialogue box appears, select the **Run** option.

7. If the Open File Security Warning dialogue box appears, select the **Run** option.

8. The Update will then begin to run.



9. During the upgrade process, the **Database Structure Check** utility will appear few times to upgrade the databases:

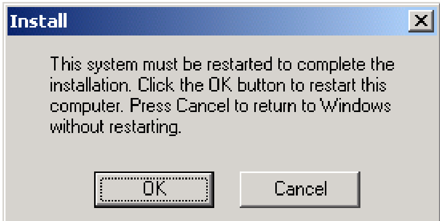


WARNING: DO NOT close the **Database Structure Check** utility when it is half-way upgrading the databases – doing so could damage your databases.

WARNING: If you encounter ANY errors during **Database Structure Check**, please LOG the exact errors you have encountered, and contact MedTech Helpdesk for assistance.

10. Once the Update is completed, the following screen will be displayed. Click on the Button **OK** to exit the Update.

11. The following screen might appear after the installation is completed:



Click on the Button **OK** to restart Windows to ensure the any files being locked by Windows during the installation will be updated after the reboot.

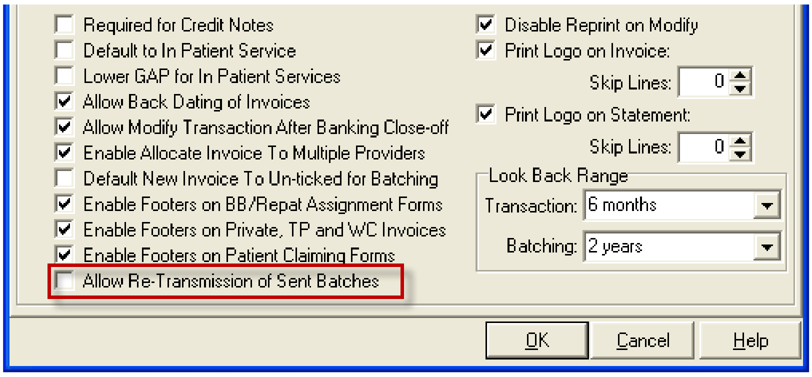
Items Addressed in this Update

The following items have been addressed in this update.

Batching

Set "Allow Re-transmission of Sent Batches" Option

A new option is now available under *Setup* ► *Location* ► *Location Settings* ► *Postal and Accounting Details Tab*. This option is un-ticked by default meaning the sites will not be able to re-transmit a batch that has already been successfully transmitted to Medicare.

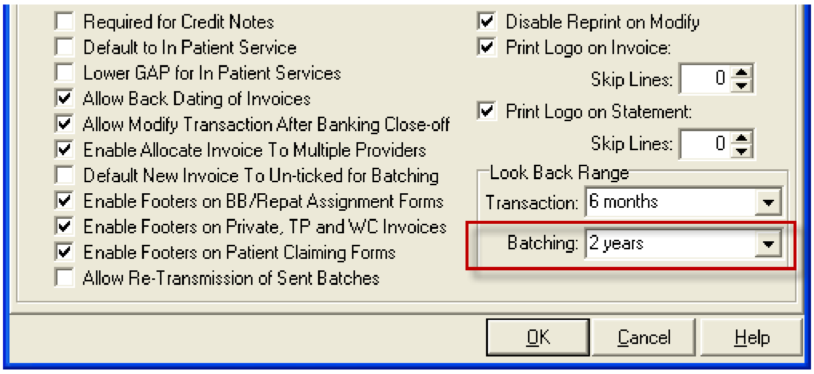


By ticking the new option "Allow Re-transmission of Sent Batches" under the Postal and Accounting Details tab, when transmitting batches to Medicare, those that are selected for transmission will be sent to Medicare regardless of whether they have previously been successfully sent or not.

WARNING: You should re-transmit a batch that has previously been successfully sent to Medicare **ONLY WHEN REQUESTED** by Medicare to do so.

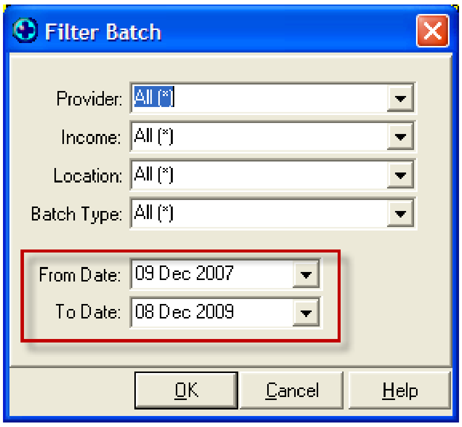
Batching Look Back Range

A new option is now available under *Setup* ► *Location* ► *Location Settings* ► *Postal and Accounting Details Tab* called "Look Back Range". By default the "Batching Look Back Range" will be set to 2 years.



The value selected in this field will determine the date range for the list of Medicare and DVA batches that are shown by default when opening the <u>Batching</u> screen and clicking on the <u>Outstanding Batches</u> or <u>Batch History</u> tabs.

The **Filter** on the <u>Batching</u> screen will now show the date range that corresponds to the selected default "Batching Look Back Period" based on **Today's Date**.



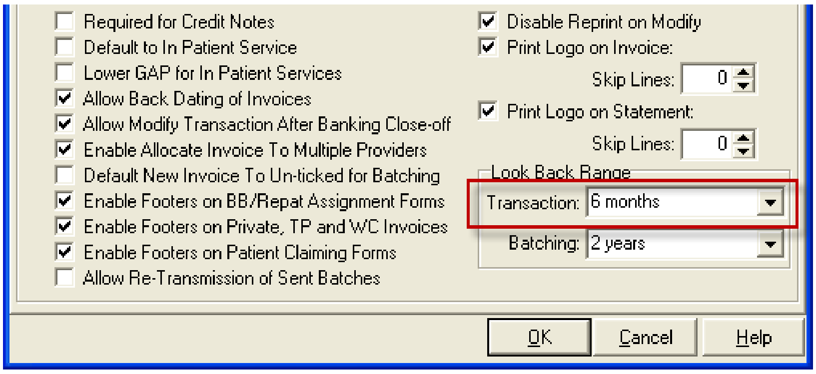
Users can click on the **Filter** and change the date range on an ad-hoc basis if necessary when viewing the batches in the <u>Batching</u> screen.

NOTE: This functionality has been implemented to resolve a number of performance issues reported by sites in this area of the Medtech32 application.

Patient Account

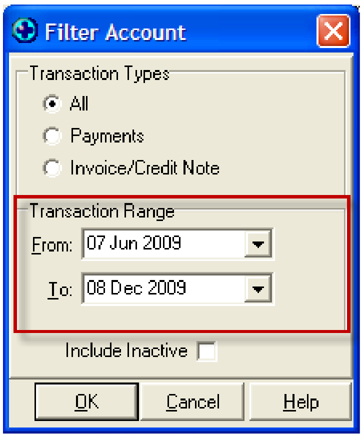
Patient Account Transaction Look Back Range

A new option is now available under *Setup* ► *Location* ► *Location Settings* ► *Postal and Accounting Details Tab* called "Look Back Range". By default the "Transaction Look Back Range" will be set to 6 months.



The value selected in this field will determine the date range for the list of transactions (including all transaction types) that are shown by default when opening the Patient Account screen and clicking on ANY of the tabs.

The **Filter** on the Patient Account screen will now show a date range that corresponds to the selected default "Transaction Look Back Period" based on **Today's Date**.

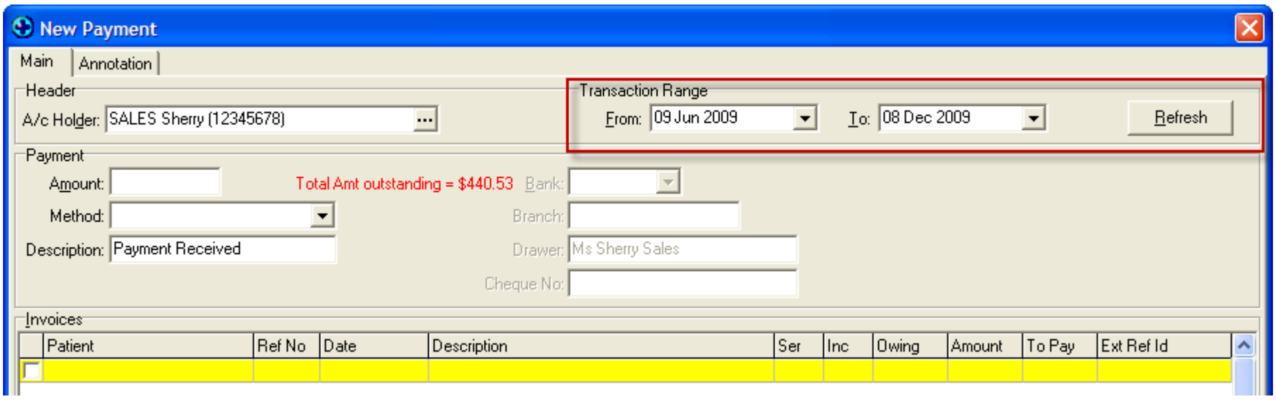


Users can click on the **Filter** and change the date range on an ad-hoc basis if necessary when viewing the transactions in the Patient Account screen.

NOTE: This functionality has been implemented to resolve a number of performance issues reported by sites in this area of the Medtech32 application.

Payment Transaction Look Back Range

New fields are now available under *Module* ► *Accounts* ► *New Payment* called "Transaction Range". The default "Transaction Range" is determined by the default value of the "Transaction Look Back Range", which is 6 months by default (refer to the section above for details).

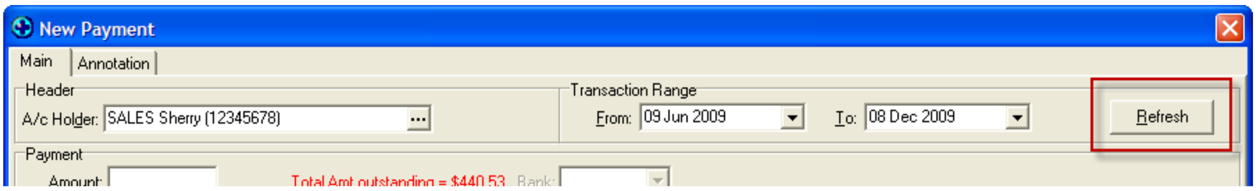


The values selected in these fields will determine the date range for the list of invoices that are shown by default when opening the New Payment screen.

The "Transaction Range" on the New Payment screen will now show a date range that corresponds to the selected default "Transaction Look Back Period" based on **Today's Date**.

Users can manually change the "Transaction Range" on an ad-hoc basis if necessary when viewing the invoices in the New Payment screen.

HINT: When manually changing the "Transaction Range" on the New Payment screen, users are required to click on the **Refresh** button in order to refresh the list of invoices that fall within the new date range.



NOTE: This functionality has been implemented to resolve a number of performance issues reported by sites in this area of the Medtech32 application.

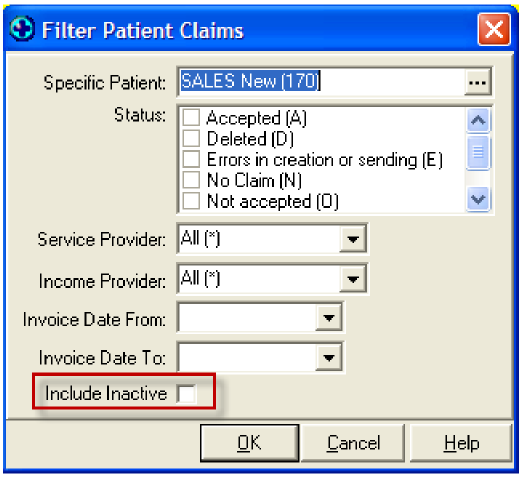
Patient Claims

Patient Claims filter by Inactive Records

The **Filter** in the Patient Claims screen has been updated to include an option to "Include Inactive" claims.

Previously the Patient Claims screen always displayed inactive claims on the list with a ~~strikethrough~~.

By default, inactive claims will no longer be displayed on the list, unless the users manually select the "Include Inactive" option in the **Filter**.



Reports

Transmitted Patient Claims Summary Report group by Provider

The Transmitted Patient Claims Summary report introduced in Version 7.2.0 Build 2667 has been updated to group the transmitted Stored Patient Claims by Provider Name.

Transmitted Patient Claim Summary

	PATIENT DETAILS	DATE OF BIRTH	MEDICARE NO	REF	DATE OF SERVICE	ITEM CODE	ITEM DESCRIPTION	NUM PAT	BENEFIT ASSIGNED	REFERRING PROVIDER	REFERRAL DATE	REFERRING PROVIDER DEAILS
Provider: Monica Quie (MQ)												
1.	CALISTA, GEORGI 29 Jesse Ave MOUNT SHEILA WA 6751	06/01/1942	6950 02989 1	1	08/12/2009	36	Level C Surgery Consultation		$70.00			
Provider: Reba Georgouras (RG)												
1.	DIM-HU, IVAN 29 Klem Cct MOUNT SHEILA WA 6751	04/05/1953	6950 02934 1	1	08/12/2009	23	Level B Surgery Consultation		$45.00			
2.	MAX, SHARON 60 Faye Pl PARABURDOO WA 6754	30/04/1958	6950 02925 1	1	08/12/2009	23	Level B Surgery Consultation		$45.00			

Transmitted Patient Claims Summary Report excludes Failed Transmissions

The Transmitted Patient Claims Summary report was also displaying the Stored Patient Claims that had not been successfully transmitted to Medicare.

This issue has been resolved. The report will now list only the Stored Patient Claims that have been successfully transmitted to Medicare.

Gap Payment Report Incorrect Outstanding Amount

An issue was identified in the Gap Payment report introduced in Version 7.2.0 Build 2667 where the "Outstanding Amount" for each invoice was not updated properly when a payment was allocated to an invoice by the user.

This issue has been resolved. The "Outstanding Amount" in the report will now be calculated correctly.

Gap Payment Report sort by Patient Name

There was also an issue with the ordering of Patient Name in the Gap Payment report.

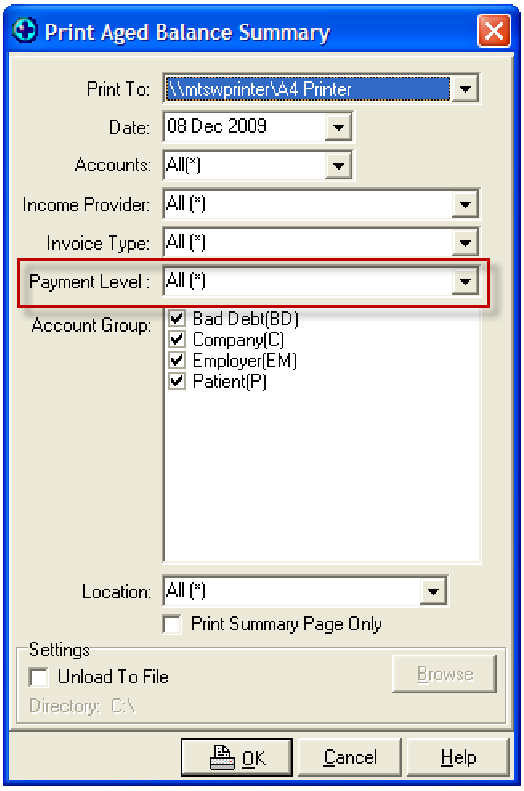
This issue has been resolved. The report will now sorted by Patient Name in alphabetical order.

Aged Balance Summary Report filter by Payment Level

The **Filter** in the Aged Balance Summary report has been updated to include an option to filter the report by "Payment Level".

By default, the "Payment Level" will be set to **All (*)** in the **Filter**.

Users can click on the **Filter** and select an individual "Payment Level" on an ad-hoc basis if necessary when running the report.



Should you require any assistance, please do not hesitate to contact the Medtech Helpdesk on 1800 148 165, or email ausupport@Medtechglobal.com.

